



SUNSHINE COAST

PO Box 287
Mooloolaba QLD 4557
(120 Brisbane Road)

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F: 07 5478 0088

admin@kbw.com.au

BRISBANE

87 Walnut Street
Wynnum QLD 4178

T: 07 3393 6784
F: 07 5478 0088

M: 0488 038 968
bpaynter@kbw.com.au

HERVEY BAY

5/12 Nissen Street
Pialba QLD 4655

T: 07 4124 1911
F: 07 4124 3942

admin@kbw.com.au

MAINTENANCE REPORT

Building Name:		CTS Number:		Lot Number:	
Property Address:					

DETAILS OF PERSON MAKING REQUEST:

Name/s:	
Address:	
Phone Number:	
Email:	

Please tick one of the following:

Committee
 Owner
 Property Manager

(Tenants are to contact the Property Manager for any maintenance issues)

MAINTENANCE REQUEST:

What area is Maintenance required:

Lot No.
 Common Property

DETAILS:

I declare that the information provided is true and correct.

Signed: _____

Please Print Name: _____

Date: _____